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Drafts

PPA Project Stream: Application

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Application

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2016 - 2017 Pennsylvania Partners in the Arts Instructions for Project Stream Applications

Please read the entire [guidelines](#) before you begin your application. Make sure you meet the eligibility requirements before you apply. If you have any questions about your eligibility, the guidelines or the application forms, please contact your PPA Partner.

DEADLINE

Applications are due postmarked on or before **June 20, 2016**. Late applications may not be accepted.

ACTIVITY PERIOD

All funded project [activities must take place between September 1, 2016, and August 31, 2017.](#)

ELIGIBILITY

Please review the [eligibility guidelines carefully](#). If you have any questions, contact your PPA Partner prior to beginning your application.

Project must be an arts activity, take place in the PPA Partner's service region and have a public component.

In some instances, public access to the arts is limited by circumstances beyond the control of the applicant. Examples of this include programs for individuals who are institutionalized, incarcerated, or otherwise unable to access public programs. Applications for projects providing access to the arts in such environments will not be disqualified as a result of the public being unable or not allowed to attend.

For profit organizations are ineligible.

The applicant, if an individual, must be at least eighteen years old.

PPA Project Stream applicants may not apply to the following grant programs for the same grant period: PPA Program Stream, PCA AOAP Track; or PCA Entry Track.

PPA Project Stream applicants may apply to the following PCA grant programs during the same grant period: Arts in Education Residencies; Preserving Diverse Cultures; and Professional Development and Consulting.

IMPORTANT: PPA Project Stream applicants are eligible to receive support for activities in these two categories:

Arts projects not conducted with or in venues owned and/or operated by organizations or programs the PCA already supports through the PPA Program Stream, Arts Organizations & Arts Programs (AOAP) Track, or the Entry Track.

Arts projects conducted with or in venues owned and/or operated by organizations or programs the PCA already supports through the PPA

Program Stream, AOAP Track or the Entry Track. Previously these types of projects were ineligible for support. There are a limited amount of funds available for these type of projects.

Statewide, at least 75% of the PPA Project Stream funds will support projects not conducted with or in PCA supported organizations or programs. 25% of the funds will support projects that are conducted with or in PCA supported organizations or programs. The level of competition for funding in the two project categories will vary among PPA service regions.

Your PPA Partner, with PCA staff, will determine whether your project is conducted with or in a PCA-supported arts organization or program. If you would like a list of the arts organizations and programs currently supported by the PCA, please contact your PPA Partner. Refer to the PPA contact information in the PPA Project Stream Guides.

REQUEST AMOUNT

Grant requests **may not exceed \$2,500. Most** grant awards are less than \$2,500.

MATCHING REQUIREMENTS

First and second time PPA Project Stream recipients are not required to match the requested amount.

Third time (and thereafter) recipients must show a 1:1 cash match of funds requested.

PCA funds may not be used as match for other PCA funds.

FUNDS MAY NOT BE USED FOR THE FOLLOWING

Capital expenditures, including equipment costing \$500 or more per item;

Activities for which academic credit is given;

Activities that have already been completed;

Activities that have a religious purpose;

Performances and exhibitions not available to the general public;

Performances and exhibition outside Pennsylvania;

Cash prizes and awards;

Hospitality expenses, i.e., receptions, parties, gallery openings;

Lobbyists' payments;

Competitions.

NUMBER OF APPLICATIONS

Applicants may submit one (1) Project Stream application per PPA service region, per grant period.

ADDITIONAL TERMS AND CONDITIONS

Various terms and conditions apply to grantees of the PCA, including PPA Project Stream grantees. The complete terms and conditions are available at any time upon request and for download at the PCA website:

www.arts.pa.gov

REVIEW CRITERIA

PPA Partners assemble review panels to assess applications based on the following criteria.

Quality of Artistic Product/Process/Service35 points

Quality of the project goals and measurable objectives that address the project goals. Project goals may include an artistic product (such as a performance, exhibition or other public event) or artistic process or service (such as classes, workshops, etc.)

Quality of the artist(s) and others principally responsible for the project
Quality of the work represented by the work sample, support materials,
and/or venue of activities (if applicable)

Access to the Arts35 points

Demonstrated knowledge of target audience
Effective plans to reach general public, including target audience

Management.....30 points

Appropriate budget
Evidence of developing other support, such as business support, in-kind
support, and shared services (if applicable)
Ability of staff, volunteers and/or board to manage effectively and
implement programming

APPLICATION REVIEW PROCESS

PPA Partners use an advisory review process to assess applications based
on the review criteria. Membership on advisory panels rotates, so
applicants should not assume that the panelists have any prior knowledge
of them.

The information provided in the application is the principal source of
information for the advisory panel review.
Applications should be clear, complete and compelling in presenting all
information. The responsibility for making a case for PPA support rests
entirely with the applicants.
Applicants may receive little or no support if information is missing,
incorrect or unclear.